



Konceptuality
"Kreative Visions"

Are you a business owner, overwhelmed with limited time and even less inclination to do your own writing and editing? Then be rescued by **Konceptuality!**

Konceptuality provides consulting, proofreading, copyediting, website editing and other miscellaneous writing services, as well as efficient and professional general administrative support, to authors and writers, and anyone in-between in small to mid-sized businesses throughout the United States.

As we take on your general office and administrative tasks, your work-related anxieties and pressures will be minimized; you'll be more productive and better able to concentrate on your business needs. In particular, you'll be free to work toward increasing your profits, and experience a renewed zest to interact with your clients.

Services

Partnering with **Konceptuality** will allow you to focus on what is truly important in your business. Our services include:

Kreative Concepts

We provide regular office support, as well as the more in-depth editorial and proofreading services. We have extensive experience composing and typing general business correspondence, in addition to writing articles, newsletters, and grants.

- Word Processing and Administrative Assistance
 - Articles, Website copy, Article Submission
 - Grant Writing and other Technical Writing Research
- Editing, Proofreading
Website Maintenance
Internet and Market

Kreative Visions

How do you plan to make your business and your product availability for your business known? We've successfully managed to put our "creative prints" on a number of articles and newsletters that have run nationwide. Let us share our talents with you.

There are several methods available that accomplish this. Using Microsoft Desktop Publisher and professional printing services, we offer the following:

- Brochures
- Flyers
- Newsletters

Kreative Konsults

Now that you've got killer brochures, "look at me" flyers, and your "newsy" newsletters, let us show you how to use these new materials to put these promotional affirmations to work for you. You'll be able to attract and encourage new customers to take advantage of your services.

- Brochures Design
 - Newsletter Writing and Design
- Flyer Design
Internet Research Assistance

What do our clients have to say about partnering with **Konceptuality?**

"Your diligent attention to detail and rapid response time on every single assignment would make any project successful."

"Extremely professional!"



Contact

Call us at 866-248-7481, or email (KMcGreevey@konceptuality.com) today for a free consultation. Learn how **Konceptuality** can help make your words a force to be reckoned with.